

Car Rider Drop-off Procedure: BEGINNING MARCH 29, 2023- STARTING AT 7:30AM

- Cars enter by way of the Hillcrest Road entrance.
- Cars follow the red arrows in the lanes along the ball field. Cars turn left at the end of those lanes into the “drop-off chute” along the sidewalk in front of the church and school.
- Lanes alternate. Please be alert and aware; follow the directions of the traffic controller.
- First car into the chute pulls up as far as possible (furthest spot would be the school entranceway).
- Next car pulls up right behind; next right behind that car, etc., until the “chute” is full (last car would end up along the sidewalk by the front window of the parish office).
- **Students disembark from cars on the passenger side onto the sidewalk and proceed into school.**
- After that line of cars discharges passengers, and proceeds along the lane by the parish house to the Hillcrest Road exit, the “drop-off chute” fills up again.
- Teachers, and volunteers will help students get out of cars. **Parents should remain in their cars at all times.**
- Backpacks should be readily accessible to students for an easy and quick exit.

Other considerations: · Sometimes parents have reason to go to the school office during the a.m. arrival time. In that case, those parents should drop off their children by driving through the “chute,” and then circle back around to the parking area by way of the lane in front of the pastor’s house. (Parking and entering the building should be an exception and not a rule.)

- If a driver is in the “chute” and discharges students more quickly than the car/cars in front, the driver will need to sit patiently for a moment —not pull around to pass cars ahead of him/her.
- Long goodbyes need to be exchanged before leaving the home.
- Please drive very slowly into and through the “chute,” remaining watchful of the car in front of you.

PLEASE NOTE: The teachers on duty in the morning are NOT responsible for directing traffic. Following the above procedures is the responsibility of each and every driver. The teachers are on duty to monitor the students as they walk down the sidewalk into the building.

HELPFUL HINT FROM THE HOLMDEL PD: Keep alert and try to take note of those cars discharging in front of you. Keep your children in the car so that you can pull up and avoid a large degree of empty space at the front of the chute.